

# Commonwealth of Massachusetts Petition for Admission to the Bar COVER SHEET First Time Application

# Supreme Judicial Court for Suffolk County John Adams Courthouse

John Adams Courthouse One Pemberton Square, Suite 1300 Boston, MA 02108-1707

Full Name:	e wun your Bar Appu	ication. Kes	ponses are MANDATOR	I.
Last Name	First Name	·		Middle or Initial
Address	City		State	Zip Code
(Day) Telephone (Evenis	ng) Telephone		E-Mail Address	
Social Security No. (Not available to the public)	Date of Birth (##/#	#/####)	Place of Birth: (City	, State, Country)
Law School and Date of Graduation	<u> </u>	When did you	take the MPRE? (Mo./Y	r.)
You MUST indicate (v) the r (Documents are NOT)  PETITION FOR ADMISS of a recommending attorney.  APPLICANT'S STATEM  AUTHORIZATION FOR	requisite document ACCEPTED separations (Form 1) required.  ENT (Form 2) required.	ately. All diquiring you	filing with this mand locuments MUST be file or original signature a original signature.	led together.)
LAW SCHOOL CERTIFI Law School Certificate must the date of graduation.				
MPRE SCORE REPORT	(official or unoffic	cial).		
2 (TWO) current LETTER	RS OF RECOMM	1ENDATI	ON (Photocopies are	NOT accepted).
CERTIFICATE OF ADM to which you are admitted.	ISSION AND GO	OOD STA	NDING, if applicable	e, from each jurisdiction
MONEY ORDER or BAN Massachusetts in the amount	· ·			
Signature:			Da	ite:

#### Commonwealth of Massachusetts

#### **Supreme Judicial Court for Suffolk County**

#### **FIRST TIME APPLICATION**

#### INFORMATION FOR THE FEBRUARY 2006 MASSACHUSETTS BAR EXAMINATION

Eligibility: Supreme Judicial Court Rule 3:01, §3, establishes eligibility. See Massachusetts Rules of Court.

**Filing Instructions:** Complete Application must be filed by **December 16, 2005 deadline** at:

**Supreme Judicial Court for Suffolk County** 

Clerk Maura S. Doyle's Office

**One Pemberton Square** 

John Adams Courthouse, Suite 1300

Boston, MA 02108-1707

**Any delivery method is acceptable** provided the application is received (not postmarked) by the December 16, 2005, deadline. See the following page for Filing Requirements.

Filing Deadline: December 16, 2005

**Notification:** Those applicants found eligible to sit will receive site, seating and other pertinent information from the

Board of Bar Examiners approximately 2-3 weeks prior to the examination. **THERE IS NO** 

**ADMISSION TICKET.** 

**Time and Place:** Wednesday and Thursday, February 22<sup>nd</sup> and 23<sup>rd</sup>, 2006 at the World Trade Center/Seaport Hotel,

Seaport Boulevard, Boston, MA 02210, 617-385-4000. Public transportation and parking is available.

For lodging, call the Office of Travel & Tourism: 1-800-447-MASS or <a href="www.massvacation.com">www.massvacation.com</a>.

**Alternate Site:** The exam will also be held at Western New England College School of Law in Springfield, MA.

• To sit in Springfield, **you must be sitting both days in Massachusetts** and submit the Springfield Seating Request Form (available online and at the office of the Board of Bar Examiners) to the Board of Bar Examiners (**do not submit with your bar application**).

- Further, to be eligible to sit in Springfield, applicants must file a timely application (*on or before December 16, 2005*) at the Clerk's Office. Application must be complete at the time of filing to be considered.
- All applicants will sit in Boston, unless the Board of Bar Examiners allows the request for the Alternate Site.
- Seating is limited and based on a first come, first served basis forms may be mailed prior to filing an application at the Clerk's Office.
- The Springfield form <u>must be submitted</u> to the **Board of Bar Examiners** by the **December 16, 2005 deadline** at:

Board of Bar Examiners
Suffolk County Courthouse
3 Pemberton Square - Room 707
Boston, MA 02108

#### **Non-Standard Testing:**

- If you have a disability that will require special assistance or accommodations on the bar examination, you must complete and file the Special Accommodations Petition forms available at the Board's office or the Board's web site: <a href="https://www.mass.gov/bbe.">www.mass.gov/bbe.</a>
- Both the applicant and professionals must complete these forms to provide the Board with details and documentation relating to the disability.
- The Special Accommodations Petition shall be returned to the Board no later than 75 days prior to the date of examination (**December 16, 2005**).
- DO NOT SUBMIT YOUR SPECIAL ACCOMMODATIONS PETITION TO THE COURT.

# Commonwealth of Massachusetts BAR FXAMINATION APPLICATION FILING REQUIREMENTS

Below you will find the list of required materials mandated for filing the First Time Bar Application. Any application that does not include these requisite materials is incomplete and unacceptable for filing.

#### **Complete Application:**

- Petition Cover Sheet
- **Form 1**: Petition to the Court requiring your original signature and an original signature by the recommending attorney (pgs 1-2).
- **Form 2:** Applicant's statement to the Board of Bar Examiners (pgs 3-8) requiring your original signature.
- **Form 3:** Authorization Form requiring your original signature (pg 9).
- **Form 4:** Law School Certificate completed by your graduating law school. If you graduate on or after the filing deadline, a Law School Certificate MUST be filed with the Clerk's Office no later than fourteen (14) days from the date of graduation.
- Multistate Professional Responsibility Examination (MPRE) Score Report:

Showing a scaled score of 85 or greater. The Score Report (an official or unofficial Report is acceptable) **must be attached.** The MPRE is administered by the National Conference of Bar Examiners and is given three times per year, in March, August, and November. For an application, call (319) 341-2500; for a copy of your Score Report, call (319) 337-1304; or visit the National Conference of Bar Examiners' web site at: <a href="www.ncbex.org">www.ncbex.org</a> (link to MPRE).

• Two current letters of recommendation:

See <u>Information for Letters of Recommendation</u> and ensure that your letters meet the criteria set forth therein.

- Certificate(s) of Admission and Good Standing (if applicable)
- Payment: \$815.00 money order or certified bank check made payable to the Commonwealth of Massachusetts. No personal checks. All filing fees are non-refundable and non-transferable.

#### **CHECK LIST:**

Before filing your complete application by the **December 16, 2005 deadline** at the address below, check the following:

#### **BE CERTAIN THAT YOU HAVE:**

- Fully answered each and every question, including dates when asked.
- Responded with a written "yes" or "no" answer to each question calling for a "yes" or "no" answer.
- Attached rider pages for applicable questions and included your name on those rider page(s).
- Signed all pages requiring your signature.
- If applicable, mailed the **Special Accommodation Petition** separately to the **Board of Bar Examiners**.
- If applicable, mailed the Springfield Form separately to the <u>Board of Bar Examiners</u> and have <u>not</u> attached it to your bar application.
- ENCLOSED ALL OF THE NECESSARY DOCUMENTS AS LISTED ABOVE.

#### File the complete application by the December 16, 2005 deadline at:

Supreme Judicial Court for Suffolk County Clerk Maura S. Doyle's Office One Pemberton Square, John Adams Courthouse, Suite 1300 Boston, MA 02108-1707

### Commonwealth of Massachusetts

#### **Board of Bar Examiners**

#### Information for Letters of Recommendation:

#### **Applicant (provide this sheet to your authors):**

### Information and requirements for letters of recommendation:

- Applicants for admission to the bar must file two letters of recommendation with their application and not under separate cover.
- Recommendation letters should be written by someone who knows you well.
- Family members or relatives <u>cannot</u> write letters of recommendation.
- The attorney who signs your Petition may also write one of your letters of recommendation.
- The application will not be accepted without both letters of recommendation.

#### Author:

#### Information and criteria for the letters of recommendations:

The Court and the Board of Bar Examiners, in passing on the qualifications of applicants who are often not known to them personally, rely on persons who do know the applicant.

#### It is the obligation of each author to:

- Adequately represent pertinent information about the applicant.
- Assume it to be his/her duty to state the extent of their knowledge of the applicant.
- State specific facts, favorable or unfavorable, about the applicant, as they should be made known to the Board of Bar Examiners who are to decide on his or her fitness to be a member of the profession.

#### The letter must be:

- Addressed to the Board of Bar Examiners, Suffolk County Courthouse, 3 Pemberton Square, Room 707, Boston, MA 02108
- Typed on un-textured paper using a 12 point font (no less)
- Dated and current (within six months)
- Include author's **complete mailing address and contact information**
- Returned to the applicant for filing

Letters of recommendation should **not** be identical in content, nor should they be written in memo form.

#### **Further Information:**

Again, letters of recommendation must adequately represent the author's knowledge of pertinent information concerning the applicant. As an unsatisfactory example, two people highly recommended an applicant without disclosing criminal records involving moral turpitude known to them. Only by investigation by the Board of Bar Examiners were the full facts revealed, including information that there were circumstances tending to explain or mitigate the incidents in question. It would have been appropriate, of course, for such people to have made both the disclosure and the explanation.

## Commonwealth of Massachusetts

#### **Board of Bar Examiners**

# INFORMATION ABOUT THE MASSACHUSETTS BAR EXAMINATION \*\*\*Keep This Information for Future Reference\*\*\*

#### SUBJECTS TESTED UNDER RULE 3:01, SECTION 3

Applicants will be expected to be familiar with the law in the following fields:

Agency Federal Rules of Civil Procedure
Business Organizations Mass. Rules of Civil Procedure
Constitutional Law Professional Responsibility
Contracts Real Property (incl. Mortgages)
Criminal Law Torts

Descent & Distribution of Estates Trusts

Domestic Relations Unfair or Deceptive Practices (G.L.c. 93A)
Evidence (including Federal Rules) Uniform Commercial Code (Articles 1-9)

Federal Jurisdiction Wi

#### **MBE**

On Wednesday, February 22, 2006, (8:30 a.m. – 4:30 p.m.), the examination will consist of the Multistate Bar Examination (MBE). The applicant will be furnished printed statements of facts, consisting of 200 questions, composed by a committee chosen by the National Conference of Bar Examiners. To each question, four alternative answers, prepared by the same committee, will be furnished. The applicant will be asked to choose the "best" answer. Scores will be based on the number of questions answered correctly. The total possible raw score on the examination is two hundred.

The Multistate Bar Examination will cover the fields of Constitutional Law, Contracts, Criminal Law, Evidence, Real Property and Torts, but these will not be grouped or identified by subject matter.

The National Conference of Bar Examiners (NCBE) has published an MBE information booklet which is available on their web site: <a href="https://www.ncbex.org">www.ncbex.org</a>. Study aids containing sample MBE questions may be ordered through this booklet.

If you plan to sit **concurrently** and your MBE state is Massachusetts, you must complete the form that will arrive with your seating assignment authorizing Massachusetts to transfer your score. **The cost to transfer your MBE score is \$25.00** (bank check or money order made payable to the Commonwealth of Massachusetts – no personal checks accepted). If you plan to sit concurrently and your MBE state is NOT Massachusetts, it is your responsibility to make arrangements with your MBE state to have your MBE score transferred to Massachusetts. Failure to do so may result in a delay in receipt of your scores and/or a delay in your admission.

#### **ESSAY**

On Thursday, February 23, 2006, (8:30 a.m. - 5:00 p.m.), the essay portion of the examination will consist of ten (10) questions based on statements of facts, each calling for an "essay" type answer. The statements will be based on some or all of the fields of law set forth in the section entitled "Subjects Tested Under Rule 3:01, section 3."

\*\*RETAIN FOR FUTURE REFERENCE\*\*

CIVIL NO. SUFFOLK, SS.

IN THE MATTER OF
(Type or Legibly Print Name)
PETITION
FOR ADMISSION TO THE BAR OF THE COMMONWEALTH
(FIRST TIME APPLICATION)
FORM 1
Petition Filed(Court Use Only)

### THE COMMONWEALTH OF MASSACHUSETTS

SUFFOLK, SS.

#### FORM 1

Supreme Judicial Court For Suffolk County

# PETITION FOR ADMISSION TO THE BAR OF THE COMMONWEALTH OF MASSACHUSETTS (First Time Application)

I,Type or Legibly Print Full Na	, hereby	petition fo	or admission to the	e bar of the
Type or Legibly Print Full Na	ame			
Commonwealth. I represent that I am of good mo	oral character and over	the age of	f eighteen years, h	aving been born or
I reques	st that I be examined	for admi	ssion as an attor	ney, and, if found
qualified, be admitted as such.				
	Signed:		applicant's Signatur	
		A	Applicant's Signatur	e
	Address:			
		City	State	Zip
		Email add	ress (if applicable)	
	Date:			
RECOMMENDATION OF A MEMBE				
MASSACHUSETTS OR OF ANY STATE, DI (Supreme Judic	STRICT OR TERRI vial Court Rule 3:01, su			<u>STATES</u>
` •			,	
I,Type or Legibly Print Full 1	, an a	ttorney of	the bar of	,
,, c ,		a .a		
respectfully recommend that the foregoing petition	be granted, and certify	that the pe	itioner is of good i	noral character.
Attorney's Signature:				
D				
Telephone Number:		Date	:	
Attorney's State Registration No:				

### THE COMMONWEALTH OF MASSACHUSETTS

Suffolk, SS.

FORM 2

Supreme Judicial Court For Suffolk County

	(Date)	
APPLICANT'S S	TATEMENT TO THE BOARD OF BA	AR EXAMINERS
,	2 point font) OR PRINT LEG	IBLY USING ONLY
BLACK INK.		
(a) Full Name:		
First	Middle Name or Initial	Last
(b) Address		
City State	ZipTelepho	one No
(c) Place of Birth	Date of Birth City and State	
	City and State by any other name or surname?	
, , , , , , , , , , , , , , , , , , ,	s and time:	Yes or No
	ssachusetts for admission as an attorney?  Date	
Law School(s) Attended:		
Datas of Attandanca: From:	Name & Ada To:	
	HIS SECTION: Name(s) of law school(	
Are you taking the Multistate B application?	ar Examination in a different jurisdiction in	connection with a second (con
YES	NO	
	f the jurisdiction where you will s	

YOU MUST SIT IN THE JURISDICTION WHICH YOU INDICATE. If your answer to #4 is any jurisdiction other than Massachusetts, you will be seated for one (1) day only (Thursday), for the essay portion of the examination. No changes will be made after filing. See \*CAVEAT, next page.

\*CAVEAT: NO CHANGE IN THE CHOSEN MBE JURISDICTION WILL BE PERMITTED AFTER FILING THIS APPLICATION IN THE SUPREME JUDICIAL COURT, CLERK'S OFFICE FOR SUFFOLK COUNTY.

SEATING ASSIGNMENTS WILL BE MADE ONLY IN ACCORDANCE WITH APPLICANT'S ANSWER TO #4.

If you are sitting concurrently, but taking the MBE in a jurisdiction other than Massachusetts, it is YOUR RESPONSIBILITY to have the jurisdiction in which you are taking the MBE transfer your score to Massachusetts.

	ame		Las	t Name
Address (incl	ıde entire address: street	number, street	t, city, state, a	nd zip code)
Mother				
First N	ame		Ma	iden Name
Address (inclu	ide entire address: street	number, stree	t, city, state, a	nd zip code)
List all colleges and un	iversities attended and indica	te information re	quested below:	
College or university ot	her than law study:			
			_ From	To
Name	Location			
			From	To
Name	Location			
	Location		_ From	To
Vame	Location			
Name				

(a)	Month & Year of Beginning & Ending Period of Employmen	nt ( <u>most recent)</u>
	Name & Address of Employer & Nature of Business	DO NOT ABBREVIATE
Positi	on Held	
Reaso	on for Leaving	
(b)	Month & Year of Beginning & Ending Period of Employme	nt
	Name & Address of Employer & Nature of Business	DO NOT ABBREVIATE
———Positi	on Held	
Reaso	on for Leaving	
(c)	Month & Year of Beginning & Ending Period of Employm	ent
	Name & Address of Employer & Nature of Business	DO NOT ABBREVIATE
Positi	on Held	
Reaso	on for Leaving	
ГТАС	CH RIDER PAGE(S) IF NECESSARY (information must	be provided in same format as ab

•	reinstatement and any application application and admission to pra		ations subsequently withdrawn) or been bractice (if applicable), or <i>disposition</i> (days of this application), evidencing	ou have <b>applied</b> (this should include application for a admitted to practice law. Give dates of a do not leave blank or answer "n/a."). Attach a gyour admission and good standing from
	(a) Date of Ap	plication	(b) Jurisdiction (include Court)	(c) Date of Admission/ <b>Disposition</b> (i.e. failed, withdrew, etc.)
		ond to all qu		r "no" in the space provided.
	Have you eve	er been reprima	,	ended or expelled from a college, university cluding date(s).
•	(a)	disciplined o of any public	r disqualified as an attorney, or as a new coffice?  the dates, the details and the name a	nanded, censured, admonished or otherwise nember of any other profession, or as a holder—  and address of the authority in possession of the
	(b)	member of a  If yes, state t	ny profession, or as a holder of any p	oncerning your conduct as an attorney, or as a ublic office? d address of the authority in possession of the
			Applicant's Name (Type or Prin	

# You must respond to all questions by writing "yes" or "no" in the space provided. "N/A" is not an acceptable answer.)

11.	(a)	Are there any unsatisfied judgments or court orders of continuing effect against you?
	(b)	If yes, state the facts fully, giving names and addresses of creditors, amounts, dates and the nature of debts, judgments or court orders, and the reason for nonpayment of unsatisfied judgments or any non-compliance with court orders (attach additional pages if necessary).
12.	(a)	Have you ever been charged with or been the subject of any investigation for a felony or misdemeanor other than a minor traffic charge? If yes, state the dates, courts, details and results.
	(b)	Have you ever been a party on either side in a civil action or proceeding involving a claim of fraud, conversion, breach of fiduciary duty, professional malpractice or other wrongful conduct?  If yes, please explain and include dates.
	(c)	Have you been a party in any other legal or administrative proceedings?  If yes, please explain and include dates.
	(d)	Have you ever been adjudged bankrupt or insolvent? If yes, please explain and include dates.
		GIVE <u>FULL</u> DETAILS for affirmative responses to Questions 12 (a), (b), (c) and (d) including <u>date(s)</u> , exact name and location of court, if any, case numbers, references to the court records, if any, the facts, the disposition of the matter; if no court records are available, give to the best of your ability the names and addresses of all persons involved, including counsel. (Attach additional sheets if necessary.)
		Applicant's Name (Type or Print Clearly)

	Enclose two current letters of rec your character by persons who ke statements should not be conclusi- conclusions about your character Recommendation).	now you other than faions but should contain	amily members. Please n facts tending to help	call to the attention of the authorhe Board of Bar Examiners read	or that
14.	When did you sit for the Multista	te Professional Respo	nsibility Examination (I	MPRE)?	
	MONTH AND YEAR				
15.	Provide your MPRE scaled score	e below (and attach	a photocopy of your	MPRE Score Report):	
	Scaled Score				
answers	to inform the Supreme Judicial C is that I have made on this applic of law in the Commonwealth of the Judicial Court.	cation. I understand	that this obligation sha til such time as my app	Il continue until I am admitted	to the
	pplicant, certify that each of the g of any question.	foregoing answers is	s true, complete and c	andid and that I have not altered	ed the
Dated t	his(day)	day of			
	(day)		(month)	(year)	
	Applicant's Signature				
	Applicant's Name (Type or Print	Clearly)			

# Commonwealth of Massachusetts Board of Bar Examiners

### **FORM 3 - AUTHORIZATION**

I, (name)	,
residing at (address, city, state, zip code)	
	_ and
born on (date of birth), having filed an application for admission to the bar	ı
of the Commonwealth of Massachusetts, hereby consent to have an investigation made as to my moral	
character, professional reputation, and fitness for the practice of law.	
I hereby authorize every person, firm, company, corporation, governmental agency, law enforcement	
agency, court, bar association, or institution having control of any documents or records regarding charges or	
complaints filed against me, including any complaints expunged by law, whether formal or informal, pending	
or closed, or any other pertinent data to provide them to the Massachusetts Board of Bar Examiners.	
Signature of Applicant:	
Dated:	

#### THE COMMONWEALTH OF MASSACHUSETTS

SUFFOLK, SS.

Supreme Judicial Court for Suffolk County

#### Law School Certificate - FORM 4

(to be completed by the law school from which applicant graduated. Improperly completed certificates will not be accepted and will be returned to the law school or applicant.)

In the matter of the applicati	on for admission as at	torney of:
		DATE OF BIRTH
•	(ame)	
	ddress)	
I certify that the above-n	amed applicant:	
		(Law School) approved by the American Bar Association.
<b>B</b> ) attended the	Day E	vening program
from		to
(mont	th, day, year)	(month, day, year)
C) to the best of my belief	the applicant was in re	egular attendance at this school during that period.
<b>D</b> ) has furnished evidence to	o this school of a <b>colle</b>	ege education as follows:
		(Undergraduate Degree)
E) has graduated from	• • • • • • • • • • • • • • • • • • • •	Law School on
the day (day)	of(MONTH & YE	EAR) (degree)
	of the moral character	ou by simultaneous <b>separate</b> communication anything which appears to or fitness to practice law of the applicant or anything which, in my respect thereto.
(Signature)		(State Registration # if any)
PRINT NAME AND TEL	EPHONE NUMBER	·
	(Name a	nd Address of Law School)
Datada	(2.55520 662	···· ··· ··· ··· ··· ··· ··· ··· ··· ·

THIS FORM MUST BE AN ORIGINAL AND MAY NOT BE FAXED, PRF-DATED OR AMENDED.

If the applicant has graduated on or after the filing deadline, a Law School Certificate must be filed with the Clerk's Office no later than

fourteen (14) days from the date of graduation. THERE ARE NO EXCEPTIONS.